Minutes of the third meeting

Date: 20th March

Time: 15:00

Venue: LC3, Library Learning Common

Attending: Keith, Anyia, Steven

Recorder: Keith

Agenda:

1. Follow-up of the attributes table
2. UML design

Meeting Content:

1. The follow-up of the attributes table
   1. The TA replied the questions about the definition of the shipment and the staff.
   2. The TA said the type of the staff does not need to be defined.
   3. The TA said the delivery notes is referring to the shipment.
2. The attributes table
   1. The attributes of the staff and the shipment was completed in the meeting.
   2. Everyone spent 15 minutes to proofread the attributes table.
   3. The attributes table was finalized in the meeting.
3. UML diagram
   1. Everyone spent 20 minutes on drawing the UML diagram by themselves.
   2. Everyone shared their own work and had a discussion on the UML diagram.
   3. A conclusion had drawn and summarized into one diagram.
4. The allocation task:
   1. Keith will finalize the UML diagram and send to Steven and Anyia for proofread.
   2. The deadline of the task is 21st March.
5. The meeting adjournment and the next meeting
   1. The meeting was adjourned at 17:00 and the next meeting will be held after the activity 2 starts.